

Too much going on all
at once...sound familiar?

Your time is precious.

Let the Albany County Convention & Visitors Bureau Convention Services team guide you through the meeting planning process and assist you with some of your most time-consuming tasks. Our experienced staff can offer you complimentary support services beginning the moment you select your conference date. Based on your total number of sleeping room nights, our Convention Services Department is dedicated to serving your planning needs and offering a wide range of services from which to choose. We are an extension of your staff right here in Albany, NY!



ALBANY.

An Amazing Discovery

EVENT MARKETING & ATTENDANCE BUILDING STRATEGIES

Save The Date Visitor Guides

Design and develop personalized Albany template/micro-site that links to your website

Photographs/Images for promotional purposes



PRE-EVENT SUPPORT SERVICES

Area Maps

Complimentary support products for registration packets

Customize and facilitate Albany Dine Around Program

Personalized Calendar of Events

Service referrals

Spouse/guest tours and programs

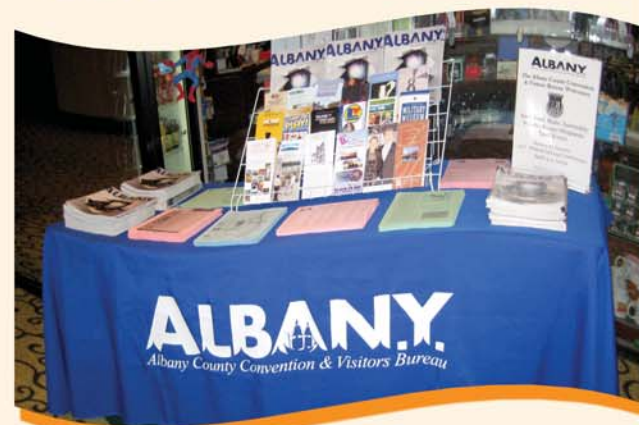
Unique Event Venues

ON-SITE SUPPORT SERVICES

"Albany Information Table"

Personalized sign welcoming your attendees to Albany

Volunteers for registration area and to staff table



PUBLIC / COMMUNITY RELATIONS & MEDIA ASSISTANCE

Press releases

Proclamations for conference programs

Welcome letter from local officials

The Albany County Convention & Visitors Bureau is here to help you make your meeting a success!



Follow us!



Look At What Our Clients Have To Say!

"The Albany Convention Bureau has gone above and beyond the call of duty to make sure we have been taken care of. In my 11 years of annual conference planning, you have far exceeded all other! Thank you for all the attention to detail with everything!"

*Meeting Planner -
National Association*

"Your staff at the Albany County Convention and Visitors Bureau was very helpful in coordinating our conference. Your warmth and generosity was apparent from the time of our original site visit until the end of our event. Our association utilized the convention bureau's volunteer program to assist at our registration desk. This was very successful and it was nice for our attendees to meet someone from the area who could answer questions about Albany. I do not hesitate in recommending Albany, New York for your next conference."

*Conference Coordinator -
International Association*

"Thank you so much for your contributions to our recent statewide meeting. Your participation and that of your volunteers added greatly to the overall atmosphere of the meeting. It was such a pleasure working with you. We appreciate every effort you made to accommodate us and suggestions you made which improved our meeting."

*Assistant Director -
NYS Agency*

Meet Our Convention Sales & Services Team!

Gina Mintzer, CMP, Director of Sales
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ALBANY.
Albany County Convention & Visitors Bureau

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& Visitors Bureau is
at your service!*

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